

Professional Learning

Welcome to BVSD Professional Learning!

Our department oversees the coordination and logistics for district Professional Development as well as employee evaluations and new educator and new administrator Induction.

We believe every employee should have access to quality professional development opportunities that are aligned with BVSD's strategic plan to support student success.

- All employees have access to MyPassport, our professional learning system. You may search learning opportunities that support your profession and help you grow into new positions throughout the district.
- We offer a New Educator and New Leader Induction program to support new to BVSD licensed and administration professionals.

If you are a potential new employee to BVSD, feel free to explore this page.

For any questions about our department, please feel free to contact us at prof.dev@bvsd.org
(<mailto:prof.dev@bvsd.org>)

► New Educator Orientation

New Educator Orientation (NEO) is provided annually at the start of the school year before students return from summer break. The BVEA negotiated agreement allows up to 5 days of uncompensated orientation, but dates and duration vary by year depending on the needs of the district.

Got a question? 🙋

Detailed communication is typically sent to new hire employees the week before NEO to those who are fully provisioned by Human Resources.

Let's find the answer together!

New Educator Orientation 2026



 New Educator Orientation 2026 Save the Date



English



Español

► Educator Induction

The New Educator Induction program is designed to align with CDE requirements and provide a supportive environment for new educators transitioning into the profession and our BVSD community.

The 2 year program is structured for blended learning opportunities and completion and includes mentorship from an experienced educator within the building. After successful completion of the Induction program, educators with an initial license will be able to apply for their professional license with CDE.

► New Leader Orientation

New Leader Orientation is provided to all new to district and new to position building administrators and district leaders.

New Leader Orientation 2026

- July 20th and July 21st
- Location: BVSD Ed Center - Bass Conference Room | 6500 Arapahoe Rd. Boulder, CO 80303

► Administrator Induction

Got a question?  The New Administrator Induction Program is designed to align with the Colorado Department of Education (CDE) requirements to provide a supportive environment for new to profession leaders.

Let's find the answer together!  The program includes non-evaluative embedded mentorship and support by previously retired BVSD administrators.



English



Español

► Professional Development

BVSD provides both in-person and online asynchronous learning opportunities for our employees. Our PD system is MyPassport, where all PD certificates earned in district are housed. We also utilize Schoology for online course content. We offer three types of credit for our district-offered trainings:

- Instructional Seat Time - available to all BVSD employees and external guests; can be used by some units for educational salary increase and is used by licensed employees for license renewal
- BVSD Salary Credit - applicable to BVSD licensed employees only; can be used to move on the BVSD salary schedule as well as for license renewal hours
- BVSD Leadership Credit - similar to salary credit, this is applicable to licensed employees only and can be used for license renewal hours and movement on the salary schedule

Guest Users:

Are you a substitute, extra duty coach, intern, student teacher or community guest interested in professional learning opportunities at BVSD? Please establish a **guest account in MyPassport** (<https://docs.google.com/document/d/1RltDWINj781FhT-tPJ9rg4ybsVRblkMZT3AZ3Ayfcw/edit?usp=sharing>) to get started searching and registering for classes. If you would like to complete asynchronous courses in Schoology, a guest account will be needed in MyPassport as well as an account in Schoology. Please contact our **IT department** (<https://www.bvsd.org/departments/information-technology>) to request an account in Schoology.

► Mandatory Reporting/Required Training

Got a question? 🙋

Mandatory reporting and required training modules for our employees are located in Public School Works. These trainings are assigned to all new employees on their first day and to our current employees for completion each year. As these trainings are required for employment by the district, certificates with renewal hours are not provided.



All employees, including substitutes and coaches, can access the trainings by first logging into ClassLink and then clicking the Public School Works tile. New employees should be able to access the trainings on their first official day of work, but on occasion there is a delay between



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the HR system and Public School Works, in which case your account should be active within 24-72 hours of your start date. Employees then have 2 weeks to complete assignments in the system.

For questions, please contact prof.dev@bvsd.org (<mailto:prof.dev@bvsd.org>)

► Employee Evaluations

Evaluations in BVSD provide all employees with an opportunity to reflect on their performance and receive impactful feedback to support their growth and development.

- Licensed educators, including teachers, principals, and Special Service Providers, are evaluated annually using the **State Model Evaluation System** (<https://www.cde.state.co.us/educatoreffectiveness/usersguide>) and the Colorado Performance Management System (COPMS) hosted by RANDA.
- Classified and Admin/Professional Technical employees are evaluated using role-specific rubrics housed in INFOR in line with their evaluation cycle.

Questions about evaluations? Please contact prof.dev@bvsd.org (<mailto:prof.dev@bvsd.org>)

► Partnerships

We partner with several universities to offer our employees continuing education opportunities that will further their careers. Below are some of our current partnerships:

- **CU Boulder:** Our partnership with CU Boulder has provided numerous learning opportunities and programs over the years, with a common goal of developing strong teachers for the Boulder Valley community.
- **CU Denver:** CU Denver partners to support BVSD licensed professionals interested in pursuing an administration degree.
- **Grand Canyon University:** Grand Canyon University provides a scholarship for anyone currently employed through BVSD and would like to get a degree leading to a teaching license.



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► External Course Approval and Salary Advancement

External Courses: All BVSD licensed employees have the opportunity to apply approved external credits toward movement on the horizontal salary scale. Professional Learning and the Human Resources departments work together to review and approve all external credit for Licensed employees if they wish to use it for salary placement/advancement. Courses must meet the requirements outlined in the Negotiated Agreement (E-40, E-40.1) and be accredited through a BVSD approved institution of higher learning

While Professional Learning oversees the initial **course review and approval process** (<https://staff.bvsd.org/fs/resource-manager/view/de1b0ce7-2cb2-46d4-b412-9c1f43abd25d>), Human Resources manages the **process for horizontal movement** (<https://staff.bvsd.org/fs/resource-manager/view/cbb19e34-8c98-4f8d-962f-5c755f928406>) and has the final decision on whether or not credits will be accepted for salary placement/advancement.

Conferences: All credits offered through conference attendance must go through the **pre-approval**

(https://docs.google.com/forms/d/e/1FAIpQLSfcZW6abRCV4xnalZjGMS1pTGGIRkzqlyTcEpnzjjrseFusp=sf_link) process annually. Unit B employees must take annual leave if the conference is during contract hours, and documentation of annual leave use must be submitted during the horizontal advancement application. Credit earned while on contract hours (professional leave) cannot be used for horizontal advancement

Master's Degrees and Doctoral Programs: It is strongly recommended to receive **pre-approval** (<https://docs.google.com/forms/d/e/1FAIpQLSedQzAZNdmiatMd8jHCc5qoEUN-v1fupTZAJSpgOdiV2zyJpg/viewform?usp=dialog>) from Professional Learning for Master's and Doctoral degrees prior to enrolling in the program and beginning courses.

Got a question? 🙋

Questions about the approval process? Contact prof.dev@bvsd.org

Questions about the horizontal pay scale? Contact horizontal.helpdesk@bvsd.org



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